

### OAK PARK UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION AGENDA #1054

#### NOTICE OF SPECIAL BOARD MEETING - AGENDA #1054

Written notice is hereby given in accordance with Education Code Section 35144 that a special Meeting of the Board of Education of Oak Park Unified School District will be held:

DATE: Wednesday, February 9, 2022

TIME: 5:00 p.m. Closed Session

6:00 p.m. Open Session

PLACE: Oak Park High School Presentation Room – G9 899 N. Kanan Road, Oak Park, CA 91377

The Board meeting room is open to the Public. Members of the public will have the right to observe the meeting in person and on <a href="www.opusd.org/livestream">www.opusd.org/livestream</a> and offer public comment as provided on page 2 of this agenda. This OPUSD School Board Meeting is a meeting held in public, but it is not a public meeting. The Board encourages public comments and participation. Members of the public and the media are free to watch the board work, but please note the board will not be engaging in a discussion with members of the public. Since this is a special Board Meeting, the public comments are limited to items on this.

Call to Order \_\_\_\_\_ Roll Call Public Comments – Speakers on Closed Session Agenda items Recess to Closed Session for Discussion and/or Action on the Following Items:

#### 1. CONFERENCE WITH LABOR NEGOTIATORS: Government Code 54957.6

Agency designated representative: Adam Rauch and Stewart McGugan Employee Organization: Oak Park Teachers Association and Oak Park Classified Association

Reconvene Open Session
Roll Call
Flag Salute
Report from Closed Session – from January 24, 2022 and February 9, 2022
Public Comments – Speakers on Agenda items
Adoption of Agenda

#### **OPEN SESSION**

#### A. BUSINESS SESSION

1. <u>Discussion and Update on Oak Park High School Proposed Bell Schedule for 2022-2023</u> School Year

The Board will receive a presentation on the proposed bell schedule.

2. Award Contract for Softball Field Improvements at Oak Park High School Board Policy 3312 requires Board approval for contracts for services.

#### Welcome to a special meeting of the Oak Park Unified School District Board of Education.

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, DOCUMENTATION IN ACCESSIBLE FORMATS, OR ACCOMMODATIONS DUE TO THE ELECTRONIC FORMAT OF THIS MEETING, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 or e-mail: raggarwal@opusd.org

Public Comments – Public comment is the opportunity for members of the public to participate in meetings by addressing the Board of Education in connection with one or more agenda items.

The following information is provided to help with understanding on how to follow and participate in the Board meeting. Members of the Public can observe the Board of Education meetings in person (masks will be required in the board room or watch it streaming live at: www.opusd.org/livestream

#### SUBMIT PUBLIC COMMENTS AT THE MEETING

The President of the Board will inquire if there are any public comments with respect to any item appearing on the special meeting agenda. When you Are recognized to speak please step to the microphone and direct your remarks to the board members. Individual speakers will be allowed three minutes to address the Board on each agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meeting. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

#### SUBMIT PUBLIC COMMENTS IN ADVANCE VIA THE ONLINE COMMENT FORM

Public Comments may be submitted via this link <a href="www.opusd.org/PublicComments">www.opusd.org/PublicComments</a>. If you wish to make a comment regarding a matter on the agenda, please submit your comment via the form accessed by the above link before 6:00 p.m. on February 9, 2022. Although not required, please submit all the requested information. In keeping with the reasonable time regulations described below, every effort will be made for your name and comment to be read by the Board President, and your comment will be placed into the item's record at the Board meeting. Please note since this is a special meeting public comments are limited to items on the agenda.

This public comment form will be open to members of the public 3 hours (at 2:00 pm) prior to the closed session of the Board meeting and will close when the open session of the board meeting begins at 6:00 pm. If members of the public are unable to submit a comment via the online form ahead of the meeting, they may attend the meeting in person and submit a comment as outlined below. Please note since the Board is holding the meeting in person and the Board room is open to the Public the online submission is not required by law but is an additional provision provided to members of the public to participate if they are unable to attend in person. The meeting is also being livestreamed for the public's convenience.

All comments received via the online form and during the meeting will be shared with the board and become part of the record. Your comments are greatly appreciated. Thank you for your cooperation and compliance with these guidelines.

All Open Session Board Actions and Discussions are electronically recorded and maintained for thirty days. Interested parties may review the recording upon request. Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

Adjournment

Date: February 7, 2022 Jeff Davis, Ed.D.
Superintendent and Secretary to the Board of Education

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. JEFF DAVIS, SUPERINTENDENT

DATE: FEBRUARY 9, 2022

SUBJECT: A.1. DISCUSSION AND UPDATE ON OAK PARK HIGH SCHOOL

PROPOSED BELL SCHEDULE FOR 2022-2023 SCHOOL YEARS

INFORMATION/DISCUSSION

**ISSUE:** Shall the Board discuss the Oak Park High School proposed bell scheduled for the

2022-2023 school year?

**BACKGROUND:** Senate Bill (SB) 328 requires that high schools, by July 1, 2022, begin school no

earlier than 8:30 AM. Currently, the Oak Park High School day begins at 7:20 AM with zero period and 8:30 AM for Block 1/2. The changes mandated by SB 328 results in changes to the way instructional minutes are counted for the school and for individual students. Under SB 328, instructional minutes for zero period if it begins before 8:30 AM cannot be counted. This requires a change in the Oak Park High School bell schedule since currently the zero period minutes are being

counted in the overall instructional minutes for the school and students.

In order to comply with the requirement of SB 328, Oak Park High School has engaged with staff, students, families, and district administration to revise the bell schedule to meet the unique needs of the school community. Site

administration has prepared the following presentation to inform the Board and

the community regarding the proposed bell schedule.

FISCAL IMPACT: None

**BOARD POLICY:** Pursuant to BP 6112 School Day - The Board encourages flexibility in

scheduling so as to provide longer time blocks or class periods when

appropriate and desirable to support student learning, provide more intensive study of core academic subjects or extended exploration of complex topics,

and reduce transition time between classes.

**GOAL:** In support of OPUSD Goal - 2. Strengthen the Climate of Care and School

Connectedness at all OPUSD schools.

Prepared by: Jay Greenlinger, Ed.D., Director of Curriculum and Instruction

Respectfully submitted,

Jeff Davis Ed.D.,
Superintendent

#### OAK PARK UNIFIED SCHOOL DISTRICT

# 2022-23 Proposed OPHS Bell Schedule

Mat McClenahan, Principal





## Senate Bill (SB) 328

- Signed by Governor in 2019
- Goes into effect July 1, 2022
- Based on decades of research on teen health, sleep patterns, and brain chemistry
- Basic requirements
  - High schools shall begin no earlier than 8:30 AM
  - Middle schools shall begin no earlier than 8:00 AM
  - Implementation shall begin no later than July 1, 2022
  - Adds CA Education Code 46148



## **Required Instructional Minutes**

- Schoolwide annual = 64,800 instructional minutes
- Student = avg. 240 instructional minutes over a block cycle (2 days)
  - No day below 180 instructional minutes
- Under SB 328, 0 & 8th period minutes no longer count toward the schoolwide annual or student instructional minutes
  - o 0 and 8th period will still be offered to students
  - 0 and 8th period will count toward A-G requirements and GPA



#### **Bell Schedule Process Timeline**

November 30, 2021 - Met with faculty representatives

December 8, 2021 - Met with faculty, student, and parent representatives, site admin., district admin.

December 10, 2021 - Met with site admin and district admin.

December 10, 2021 - District admin. met with auditor

December 17, 2021 - Met with faculty, student, and parent representatives, site adm., district admin., legal representative, regional union representative

December 21, 2021 - Met with faculty, student, and parent representatives, site admin., district admin.

January 5, 2022 - Presented to Staff via email

January 10, 2022 - Presented to Staff virtual staff meeting

January 18, 2022 - Board and Public presentation and discussion of the various options being considered

January 20 & 21, 2022 - Faculty (OPTA) voted on four options. The option included is the most preferred.

January 24, 2022 - Site admin and OPTA representatives met

January 26, 2022 - Met with OPTA representatives, site admin., district admin., legal representative

January 31, 2022 - Student information session at lunch and family webinar in the evening

February 1 & 2, 2022 - Faculty (OPTA) voted; 62 % of the full staff voted affirmatively for this schedule

February 4, 2022 - Communication and FAQs sent out to all families/staff

February 9, 2022 - Proposed Bell Schedule Presentation to the Board and Public



## What does this mean for Oak Park High School?

- Start at 8:30 AM (same as current schedule)
- Proposed dismissal at 3:29 PM (current is 3:10 PM for7th Period)
  - Instructional support minutes built into longer blocks each period
  - 8th period still offered (start at 3:30 PM)
- \*Since 0 period minutes will no longer count toward the schoolwide annual instructional minutes, these minutes needed to be added into the schedule resulting in a later end time.



Period	Current Schedule	Minutes	Proposed Schedule	Minutes				
Period 0 (currently 17 sections being offered)	7:20 - 8:20	60 mins	7:15 - 8:25 *approximate start time	70 mins				
Passing	8:20 - 8:30	10 mins	8:25 - 8:30	5 mins				
Block 1 (Period 1/2)	8:30 - 10:05	95 mins	8:30 - 10:28	118 mins				
Nutrition	10:05 - 10:15	10 mins	10:28- 10:38	10 mins				
Passing	10:15 - 10:25	10 mins	10:38 - 10:48	10 mins				
Block 2 (Period 3/4)	10:25 - 12:05	100 mins	10:48 - 12:46	118 mins				
Lunch	12:05 - 12:40	35 mins	12:46 - 1:21	35 mins				
Passing	12:40 - 12:50	10 mins	1:21 - 1:31	10 mins				
Block 3 (Period 5/6)	12:50 - 2:25	95 mins	1:31 - 3:29	118 mins				
Student Support Time (optional 7th period)	2:25 - 3:10	45 mins	Built into the longer blocks in each period					
*8th Period (currently 5 sections being offered)	Outside of existing 0-7 periods	Varies	Will be offered outside of 0-6 periods					
		Educating compassionate and creative global citizens.						

## **Goals of Proposed New Schedule**

- Comply with SB 328
- Minimize disruption to existing schedules and instructional practices where possible
- Offer support to students within the school day



## **Advantages of Proposed New Schedule**

- Closest to the current OPHS bell schedule; easiest transition for students and staff
- Zero period will continue to be offered
- Eighth period will continue to be offered
- We currently don't have athletic practices during the 7th period.
   7th period currently ends at 3:10 PM. The new dismissal time will be 3:29 PM, which only moves the start of practices ~20 minutes.



## **Advantages of Proposed New Schedule**

- We have a long history of block scheduled classes; this is not a new instructional model and thus should not be a huge adjustment since the extra time is for student support (individual help, work on homework, study for tests)
- Could lead to more family time for students/families if homework and studying is done at school
- All students will now have access to support time
  - 69 minutes per day = 23 hours per month



## **Concerns of New Proposed Schedule**

- Extended blocks and their impact on student learning.
  - We will need to do some additional professional development with our teachers on teaching in extended blocks, that have embedded support time for students.
- Timing of extracurricular practices and competitions



## Things to look at for the start of 2022-23 school year

- Start and end times of zero period
- Impact on traffic during pick-up/drop-off time for families with children at multiple sites
- Test make-ups
- Students who do not have an immediate need for built-in support time
- Distinguish between new instruction and support time
  - Use minutes at the start of class to review past material
  - Use the minutes throughout the class to allow more processing, better pacing, more formative assessments
  - Use the minutes for individual circumstances: testing, labs, project presentations
  - Use the minutes, at the end, to allow students to get started on homework
  - Use the minutes, at the end, to provide individual help or time to make-up quizzes, etc.
- Possibility of scheduling some additional sports during the 5/6 period. This would need to be the sports where we have certificated staff as coaches.

  Oak Parents

### **Summary**

- SB 328 requires we change our bell schedule
- 0 period instructional minutes can no longer be used to meet the schoolwide annual or student instructional minutes requirements
- Many bell schedule options were considered
- Proposed bell schedule meets the most priorities and creates the least disruption for OPHS students and staff



## Questions

- Frequently Asked Questions (FAQ)
- Email <u>mmcclenahan@opusd.org</u>



TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. JEFF DAVIS, SUPERINTENDENT

DATE: FEBRUARY 9, 2022

SUBJECT: A.2. AWARD CONTRACT FOR VARSITY SOFTBALL FIELD

IMPROVEMENTS AT OAK PARK HIGH SCHOOL

ACTION

**ISSUE:** Shall the Board award contract to make improvements to the Oak Park High

School Softball Field?

**BACKGROUND:** At the August 17, 2021 meeting, the Board reviewed, amended and approved the

2021-2022 Moral Imperatives and District Goals. Stated in these goals is that the District will "identify and address upgrades/improvements to the athletic fields". Since this meeting, the District has received feedback from parents/guardians and Oak Park High School (OPHS) staff on needed improvements at the varsity

softball field to address safety, functionality, and equity concerns.

District staff have created a plan to address identified concerns, which include this proposed project. The scope of this project includes increasing the fence height to help protect fans from foul balls, expanding the home dugout for functionality, repositioning the first base line fence to allow spectator stands to move closer to the field for visibility, and installing roofs on both the home and

visitor dugouts.

Following the California Uniform Public Construction Cost Accounting Commission (CUPCCAA) guidelines the District solicited two bids for this project. Both bids are included for the Board's review. Staff is recommended that the Board award the contract to Fence Factory based on design, as well as

being the lowest responsive and responsible bidder.

**FISCAL IMPACT:** The cost for the project is \$57,255.33, to be funded by the Restricted General

Fund.

**BOARD POLICY:** Pursuant to Board Policy 3312 Contracts - For the contract to be valid or to

constitute an enforceable obligation against the district, all contracts must be

approved and/or ratified by the Governing Board.

**GOAL:** In Support of OPUSD Goal 5.e. - Identify and address upgrades/improvements to

our athletic fields, and the Pavilion. Evaluate and improve equitable access to all

school facilities.

**ALTERNATIVES:** 1. Award contract to Fence Factory.

2. Do not award contract.

**RECOMMENDATION:** Alternative No. 1

Prepared by: Adam Rauch, Assistant Superintendent, Business and Administrative Services

BOARD OF EDUCATION MEETING, FEBRUARY 9, 2022
Award contract to make improvements to the Oak Park High School Softball Field Page 2

			Respectfully s	submitted:
			Jeff Davis, Ec Superintender	
Board Action:	On motion of	, second	ded by	, the Board of Education:
VOTE: Hardy Hazelton Helfstein Ross Wang Student Rep	AYES	NOES	ABSTAIN	ABSENT

#### WEB ADDRESS: WWW.FENCEFACTORY.COM

#### **PROPOSAL & CONTRACT**

Contractors License No. 275524

## Fence Factory

#### MATERIAL SALES AND CONTRACTING BRANCHES 1-800-61 FENCE THROUGHOUT THE TRI-COUNTIES DATE: 2/5/2022

X Moorpark DIVISION \*\* 14110 Princeton Avenue Moorpark, CA. 93021 Ph. (805) 497-9233

Fax (805) 497-3479 VENTURA DIVISION 1606 Los Angeles Ave. Saticoy, CA 93004 Ph. (805) 485-8831 Fax (805) 642-1374 GOLETA DIVISION 60 S. Kellogg Goleta, CA 93117 Ph. (805)965-2817 Fax (805) 967-6328

SANTA MARIA DIVISION 2709 Santa Maria Way Santa Maria, CA 93455 Ph. (805) 928-5848 Fax (805) 922-4826 RENTALS DIVISION 1441 Callens Rd. Ventura, CA 93003 Ph. (805) 644-4617 Fax (805) 644-0309

ATASCADERO DIVISION 2650 El Camino Real Atascadero, CA 93422 Ph. (805) 462-1362 Fax (805) 462-1367

	Fax (805) 642-1374	+		-ax (805) 922-4826		Fax (805) 462-1367	
Propos	osal Submitted: Oak Park Unified School District Address: 5801 Conifer Street						
City:	Oak Park	CA.	Zip Code:	91377	Phone:	818-735-3200	
						Brendan Callaha	n 818-355-7176
Job Na		afthall Fia	Job Location:	mta Oak Dawk	<u>bcallahan@or</u>	ousa.org	
			•	nts - Oak Park	•		
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	Supply / Ins				Enlarged Home D with Delta Rib Sho	_	\$15,956.10
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	Supply / Ins	-			ged / Worn Out - Pr e Batting Practice	-	\$4,343.75
	Option: Inst	tall Nettin	g Over Varsity	Backstop Betw	veen the (Existing)	Fencing	\$11,600.00
		***	* THIS IS A PRE	EVAILING WAGE	BID *****		
	*	**** FENC		RPENTER CLASS			

<sup>1.</sup> In consideration for the above described work, the above named party agrees to pay Contractor the total sum of: <a href="https://preceduces.org/prices.org/">PRICE ON ACCEPTANCE OF OPTION'S)</a> Dollars ,as follows

2. This proposal is void if not accepted within: 20 DAYS

Fence Factory is hereby authorized to furnish all material, labor and equipment necessary to complete the work above for which Fence Factory will receive in payment the above sum in accordance with all of the Terms & Conditions set forth hereon. It is acknowledged that this entire Proposal and Contract, including the Terms and Conditions set forth on the following pages, has been read.

SIGNATURE

following pages, has been read.  ACCEPTED AND AUTHORIZED AT:	Moorpark	, CALIFORNIA	BY:	
				COMPANY OR OWNER
ssalerno@fencefactory.com		DATED:		
Contractors are required by law to be licensed as	nd regulated by the	Contractor's		PRINT NAME
State License Board. Any questions concerning registrar of the board whose address is: Contract				
Sacramento, CA 95826.		•		PRINT TITLE

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KACI	eived

Bv

Set

Comp

#### PROPOSAL/CONTRACT

NO

99816

Contractor's License #304464 We Also Accept







13207 SHERMAN WAY NORTH HOLLYWOOD, CA 91605-4649

[818] 765-0844 [818] 983-1515 [661] 257-2002 [805] 517-1136 Fax [818] 765-0360

TO: OAK PARK UNIFIED	SCHOOL	DISTRICT	5801 C	DUIFER STREE	Τ	DAK PA	ark, ca	91377
PHONE (c) 8/8 - 355 - 7/76	E	MAIL: BCALLAUAL	lo opuso.o	RG ATTN:B	RENDAN	CALLAHAN	DATE 2	14/22
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\*NOTE: THIS QUOTE WES NOT INLLUDE ANY BONDS

CENTER AND 15/8" O.D. 116 / 116 in. ft. of top rail CORNER POSTS O.D. set in ft. of concrete CORNER POSTS 504 40 (+10) 27/8" O.D. set in ft. of concrete END POSTS SCH 40 OPET 31 4" . TELESCO PIC O.D. set in ft, of concrete END POSTS SCH 40 (+1-) 27/8" O.D. set in ft. of concrete GATE POSTS SCH 40 (+1-) 27/8" O.D. set i ft. of concrete GATE POSTS O.D. set in ft. of concrete SINGLE 4' x 8' STAY DAGO · 9 GA | 2" MS4 HIMGES Opening Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any question concerning a contractor may be referred to the Registrar, Contractors' State License Board, P. O. Box 26000, Sacramento, California 95826.

TERMS: NET	10 DAY :	120/0	DISCOUNT)	NET	30	DAYS	(No	DISCOUNT	)
Property owned by	1	*	i.		Taxe	s, if any,	are in	cluded in the c	contract price.

Carter Fence Co., Inc. is not responsible for location or repair of underground utilities, sprinkler lines/systems, and/or location of property and fence lines. Any permits or engineering, if required, is customer's responsibility.

> Due to an unstable steel market, prices to be confirmed

ACCEPTANCE: This proposal, signed this \_\_\_\_\_\_day of \_\_\_\_\_\_\_\_20 \_\_\_\_\_\_becomes a contract when accepted by the seller, subject to the printed conditions on the reverse side hereof, and is not subject to cancellation.

upon acceptance of proposal

\*\*NOTE: THIS QUOTE IS BASED ON CALIFORNIA PREVAILING WAGE WITH HORMAL WORKING HOURS MONDAY-FRIDAY

PRICES 28,360 -

\*\*NOTE: NETTING, YELLOW CAP, AND SIGHT BARRIER
BY OTHERS IN OT CARTER FELICE (NOT IN PROTE)

Received	Ву	Set	Comp	
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Contractor's License #304464 We Also Accept		Since 1946	NC (81)	8) 765-0844 (818) 983-1515 1) 257-2002 (805) 517-1136 Fax (818) 765-0360
VISA SAMSTAN DECEMBER		carterfence.com		
TO: OAK PARK UNIFIED , PHONE (c) 818-355-7176		SPOI CONIFER STRE OPUSO.ORG ATI		( PARK, CA 91377 WALL DATE 2/4/22
(c) 818-355-7176				
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WILE AND (1) GATE. (1) NEW	2'X 7 'UIGH SINGLE GATE	WITH STANDIND MINGES/FOI		te License Board. Any question concerning or referred to the Registrar, Contractors' State
LATCH FOR DINGOUT AREA.			License Board, P.O.	Box 26000, Sacramento, California 95826.
			* NOTE: THIS QUO	TE DOES NOT INCLUDE ANY BONDS
TERMS: NET 10 DAY	S (70 6 DISCOUNT), WET	- 30 DAYS (NO DISCOM	(TU)	Carter Fence Co., Inc., is not responsible for location or repair of underground utilities, sprinkle lines/systems, and/or location of property and fence lines. Any permits or engineering, if required
Property owned by:	11	. Taxes, if any, are included in	the contract price.	Scustomer's responsibility.  Due to an unstable steel
ACCEPTANCE: This proposal, accepted by the seller, subject t	signed thisday of to the printed conditions on tr	20_ ne reverse side hereof, and is		
BY DUSTIL POFFER	<i>a</i>			s_11,930°°